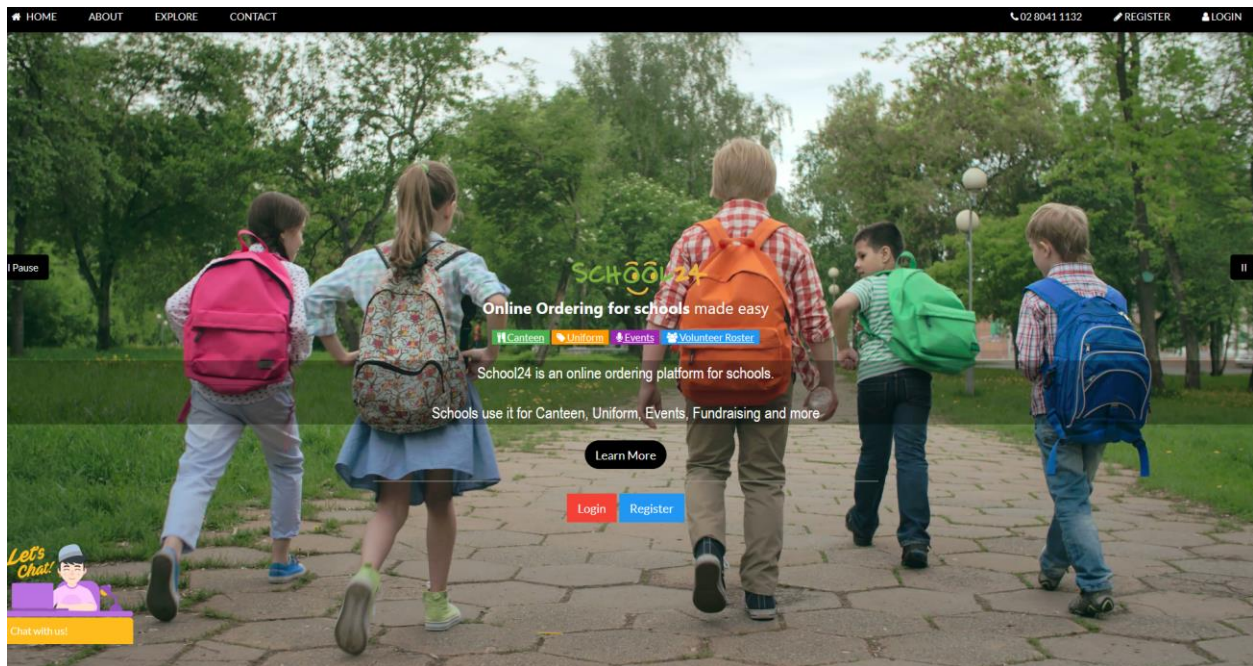


SCHOOL24

Welcome

Welcome to School24. We look forward to providing you with an easy-to-use online ordering platform that can be used on-the-go at any time! Getting started is easy, just follow the steps below and you will be ready to make your first order in minutes.



Registration

Before you start using School24, please create an account.

Creating an account is easy:

1. Go to <https://www.school24.net.au/register>
2. Fill in the registration form
3. Submit
4. Activate your account by clicking on the activation link sent to you via email

Note: Your school registration ID is: **2596963**



Login

To login into School24:

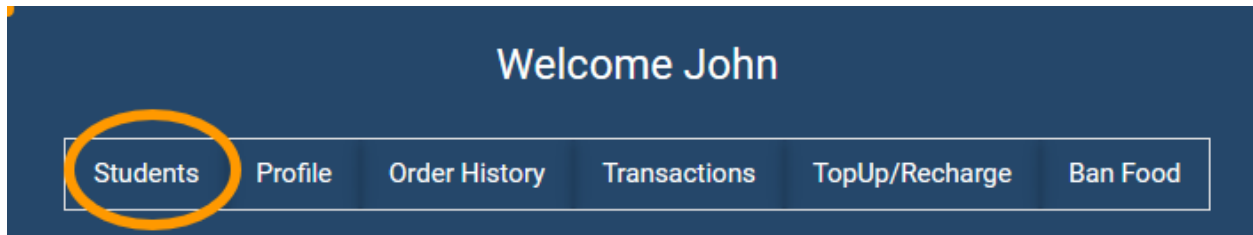
1. Go to <https://www.school24.net.au/login/>
2. Enter your username and password
3. Tap/Click Login



Setting up your students

After your first login, please setup your students.

To setup students, follow these steps:



1. Login
2. Click/Tap "Students" from the top navigation
3. Click/Tap "ADD NEW STUDENT"
4. Enter First Name, Last Name, Allergy (if any) and select the class
5. Click/Tap Save Student

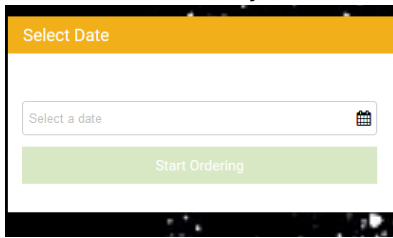
How to place an order

To order for Canteen/Tuckshop:

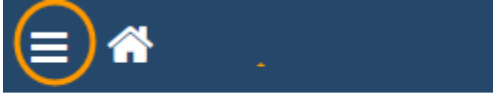
1. Click/Tap "Order Lunch"



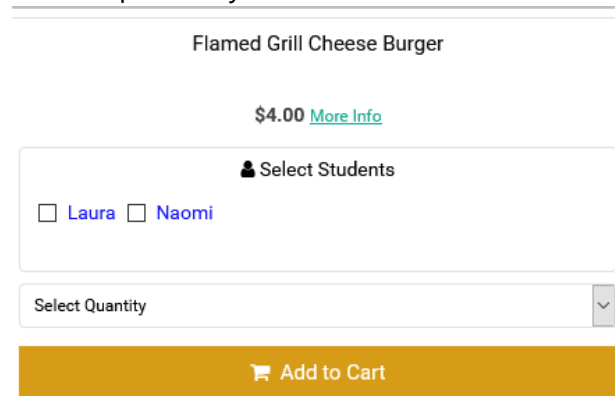
2. Select the date for your order



3. Click/Tap the 3 bars to view food categories



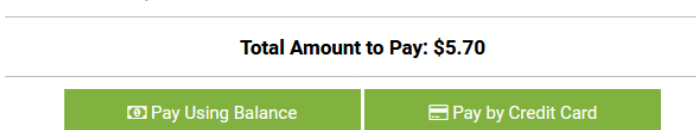
4. Select a category
5. Find the product you wish to order



6. Select students (Tick student box)
7. Click/Tap Add to Cart button
8. Repeat the steps above to order more products
9. When you have finished, click tap on the cart icon to view the products you added in the basket



10. Click/Tap Proceed to Checkout button
11. Select a payment method



12. Follow the prompts

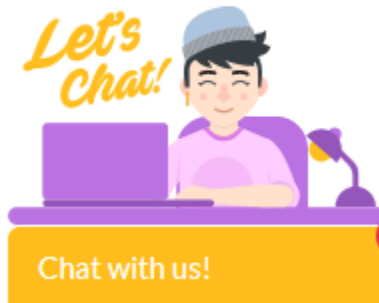
13. An order confirmation email will be sent to you

We are here to help you

If you have any queries, please do not hesitate to contact our friendly support team via telephone or the online chat

Online Chat

Online Chat support is available 24/7 (24 hours 7 days a week).



Telephone Support

Telephone support is available during office hours from 8am to 6pm Monday to Friday.

Email Support

You can also contact us via email: info@school24.net.au

Other ways to reach us

Please connect with us on Facebook <https://www.facebook.com/School24AU/> for news and information!

